

Workstation Installation Instructions

*Note: As of April 9th, 2014 – **Windows XP is no longer supported** as Microsoft ended support and is no longer releasing critical security updates for Windows XP.*

- *CaterEase must be installed by an **Administrator** user logged into the workstation.*
- *CaterEase9 must be shared out on your server before performing the workstation installation.*

1. Sit at the workstation and open **Windows** or **File Explorer**
2. Click on **Network** > Double click the CaterEase server > Double click the **CaterEase9** folder.
3. Double click the **Resource** folder.
4. Double click on **cwinst.exe** to start the CaterEase Workstation Installation.
5. Click **Next** on the welcome screen.
6. Read the CaterEase License. If you agree to the license, select “**I accept...**” then click **Next**. If you do not agree, select “**I do not accept...**” then click **Cancel**. You may also click **Print** to print out the License Agreement.
7. The installation will default to:

C:\Program Files (x86)\CaterEase9

*If you wish to install CaterEase9 to a different folder other than the above location, click **Change** to browse to the destination folder of your choice, click **OK**.*

8. Click **Next** then **Install**. Please wait...this will take several minutes.
9. Click **Finish**.
10. You must restart the workstation before running CaterEase. Click **Yes** to reboot.

Important note before continuing:

- Users must have the ability to **Modify** files in the C:\Program Files (x86)\CaterEase9 folder on the workstations. **Full Control** rights are preferred to allow users to upgrade workstations automatically during version upgrades.
- If the Windows or 3rd party software firewall is enabled, **TCP and UDP Ports 6262** must be opened **inbound** and **outbound** in order for CaterEase to connect to the CaterEase Server.

11. After rebooting the workstation, you will see a CaterEase shortcut on the desktop. Double click on this icon to start the CaterEase program.

12. CaterEase Data Connectivity Wizard:

Double click **Network** > CaterEase server > **CaterEase9** folder, click on the **Data** folder.
Click **OK**. “CaterEase Database Connection was Successful”, click **OK**.