






Client/Organization Evans/Caver	Event Date 3/19/2009 (Thu)	Telephone (513) 555-6757	Fax (513) 555-5828	Event # E00464
Address 100 Bent Tree Dr. 3-C, Cincinnati, OH		Booking Contact Latoya Evans	Site Contact Latoya Evans	Guests 40 (Act)

MINIMUM GUARANTEED ATTENDANCE MUST BE RECEIVED WITHIN **72 HOURS** OF EVENT. IF ATTENDANCE FALLS BELOW THE GUARANTEED NUMBER THE CLIENT WILL BE CHARGED FOR THE GUARANTEED NUMBER. GUARANTEED NUMBER MUST BE RECEIVED BY DATE/TIME INDICATED.

### Venue

Banquet Room	Setup Style	Start	End	Serving	Description
Buck/Butler	Banquet	7:00 pm	11:00 pm		Dinner

### Food & Beverage

Food & Beverage	Price	Qty	Total	Equipment/Miscellaneous	Price	Qty	Total
<b>(20) Crowned Filet</b> 9 or 7 oz. cut topped with choice of blue cheese or horseradish crumb crust 	21.95	20	439.00	<b>(1) Wood Grain Podium</b> 	25.00	1	25.00
<b>(20) Atlantic Salmon</b> A seasoned and grilled filet with fresh steamed vegetables 	21.95	20	439.00	<b>(5) Floral Centerpiece</b> 	35.00	5	175.00
<b>(100) Margarita</b> Light, fresh Paltron Silver 100% Agave Tequila shines with orange accents of Grand Marnier and Cointreau 	6.95	100	695.00				

### Comments

\$800 DEPOSIT & SIGNED CONTRACT DUE WITHIN 1 WK. UPON RECEIPT OF CONTRACT

Subtotal	\$1,773.00	Paid	\$500.00	Pay Method	Credit Card	Card Number	*****5421
Tax (7%)	\$124.11	Balance	\$1,711.71	Card Type	American Express	Approval	
Serv Chg (20%)	\$314.60			Card Holder	Latoya Evans	Expires	09-2015
Total Value	\$2,211.71			Signature			

A **\$200.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event.

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Client/Organization Acoustics Associates	Event Date 7/21/2009 (Tue)	Telephone (612) 544-8901	Fax (612) 544-2928	Event # E00465
Address 1250 Zane Ave N, Ft. Myers, FL 55422		Booking Contact Rochelle Grover	Site Contact Rochelle Grover	Guests 25 (Act)

**BANQUET TIMES**

Description	Banquet Room	Start	End	Setup Style
Dinner Buffet	Sea	5:30 pm	8:00 pm	Theatre

**FOOD/SERVICE ITEMS**

Food/Service Items

**DINNER BUFFET 57 @ 15.00**  
(Children Under 10 years old @ 9.00)  
Garden Salad with Dressing  
Chef Carved Baked Ham  
Oven Fried Chicken  
Mashed Potatoes with Gravy  
Oven Baked Macaroni and Cheese with Crumb Topping  
Buttered Green Beans  
Buttered Yellow Corn  
Ice Cream Salad Bar  
Coffee, Tea, Decaffeinated

**All Ivory Linens**

**Microphone and Podium**

Subtotal	\$1,290.00	Paid	\$396.67	Pay Method	Credit Card	Card Number
Tax	\$90.30	Balance	\$1,190.03	Card Type		Approval
Service Charge	\$206.40			Card Holder		Expires
Total Value	\$1,586.70			Signature		

A **\$200.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event. I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Sales Rep: \_\_\_\_\_

Date: \_\_\_\_\_

# PAPPAS CATERING

## Sales/Catering Contract

Client/Organization Glessing Wedding	Event Date 7/6/2009 (Mon)	Telephone (612) 541-0444	Fax (612) 347-8899	Event # E00027
Address 7432 Dupont Ave. S, Naples, FL 55423		Booking Contact Michelle Glessing	Site Contact Scott Glessing	Guests 210 (Act)

Date	Arrival	Start	End	Serving	Departure	Guest Cnt	Deliv Chg	
7/6/2009 (Mon)	4:00 pm	5:00 pm	11:00 pm	6:30 pm	12:30 am	210 (Act)	0.00	
Site Name		Site Address						
Holiday Inn Downtown		41 South Main St, Naples, FL 34102						
<u>Directions</u>								
Goodlette Road south to Main Street								
Left on Main								
3.5 miles down on left								
Food/Service Items						Price	Qty	Total
Supreme Buffet						18.95	210	3,979.50
Additional Carving Charge						1.00	210	210.00
Cake Cutting and Serving						50.00	1	50.00
Hors D' Oeuvres Table							1	
12 x 12 Dance Floor						75.00	1	75.00
· Room Chg - 250.00								
<u>Comments</u>								
8' foot tables: 21								
Chairs: 220								
52" Rounds: 2								
Chafers: 6								
Heat Lamps: 2								
Coffee Urns: None								

Subtotal	\$4,564.50	Paid	\$4,000.00	Pay Method	Credit Card	Card Number
Tax (7%)	\$319.52	Balance	\$1,614.34	Card Type		Approval
Serv Chg (16%)	\$730.32			Card Holder		Expires
Total Value	\$5,614.34			Signature		



# Sales/Catering Contract

Client/Organization American Family Insurance	Event Date 8/11/2009 (Tue)	Telephone (612) 420-9242	Fax (612) 420-9252	Event # E00286
Address 6900 Wedgewood Rd., Ft. Myers, FL 55459		Booking Contact Donna Lucarelli	Site Contact Michelle Wainscott	Guests 50 (Act)
Party Name Corporate Luncheon	Theme Meeting	Sales Rep Jo Ann Mulnix	Category Lunch	

## Venue

Banquet Room	Setup Style	Start	End	Serving	Description
Sea	Rounds	2:30 pm	11:00 am	12:30 pm	Luncheon Served

## Food & Beverage

Food & Beverage	Price	Qty	Total
<b>The Skyway Buffet</b> <i>includes: fluffy scrambled eggs, cheese blintzes, bacon and sausage patties, sliced ham, hashbrown potatoes, fresh fruit, cinnamon rolls, bagels and assorted pastries, chilled fruit juice, coffee, tea or milk</i>	10.95	50	547.50

## Equipment/Miscellaneous

Equipment/Miscellaneous	Price	Qty	Total
<b>Room Charge</b>	75.00	1	75.00
<b>Microphone</b>	5.00	1	5.00
<b>Wood Grain Podium</b>		1	

Subtotal	\$627.50	Paid	\$350.00	Pay Method	Credit Card	Card Number	*****3481
Tax (7%)	\$38.68	Balance	\$403.78	Card Type	Visa	Approval	
Serv Chg (16%)	\$87.60			Card Holder		Expires	05-2010
Total Value	\$753.78			Signature			

## Payments Made

Payment	Date	Method	Card Type	Card Number	Card Holder	Expires
350.00	8/8/2008	Credit Card	Visa	***** 3481		05-2010

A **\$100.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event.

Client: \_\_\_\_\_

Date \_\_\_\_\_

Sales Rep: \_\_\_\_\_

Date \_\_\_\_\_



Client/Organization	American Family Insurance	Event Date	8/11/2009 (Tue)
Party Name	Corporate Luncheon	Event #	E00286
Address	6900 Wedgewood Rd., Fairbanks, AK 55459	Guests	50 (Act)
Telephone	(612) 420-9242	Booking Contact	Donna Lucarelli
Fax	(612) 420-9252	Site Contact	Michelle Wainscott
Sales Rep	Jo Ann Mulnix	Theme	Meeting

#### Site Location

Site Name	Site Address
American Family Building	1252 Gulf Shore Blvd, Naples, FL 34102

#### Directions

Exit 16 off of route 75 - (right off ramp)  
Pine Ridge road for 5 m iles -  
South (left) on route 41 - stay on for 4.5 miles  
Right on Banyon (west)  
Right on Gulf Shore Blvd (1.1 miles)  
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Park on the left side

#### Venue

Date	Description	Start	End	Serving	Setup Style
8/11/2009 (Tue)	Luncheon Served	8:00 am	11:30 am	8:30 am	Rounds

#### Food/Service Items

Food/Service Items	Price	Qty	Total
<b>The Skyway Buffet</b>	10.95	50	547.50
<i>includes: fluffy scrambled eggs, cheese blintzes, bacon and sausage patties, sliced ham, hashbrown potatoes, fresh fruit, cinnamon rolls, bagels and assorted pastries, chilled fruit juice, coffee, tea or milk</i>			
<b>Room Charge</b>	75.00	1	75.00
<b>Microphone</b>	5.00	1	5.00
<b>Wood Grain Podium</b>		1	

#### Payments Made

Payment	Date	Method	Card Type	Card Number	Expires
350.00	8/8/2008	Credit Card	Visa	***** 3481	05-2010

A **\$200.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event. I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum which I may sign.

Client: \_\_\_\_\_ Date \_\_\_\_\_

Sales Rep: \_\_\_\_\_ Date \_\_\_\_\_



## Offsite Sales/Catering Contract

Client/Organization Glessing Wedding	Event Date 7/6/2009 (Mon)	Telephone (612) 541-0444	Fax (612) 347-8899	Event # E00027
Address 7432 Dupont Ave. S, Anchorage, AK 55423		Booking Contact Michelle Glessing	Site Contact Scott Glessing	Guests 210 (Act)
Party Name Glessing/Jones Wedding Reception	Theme Wedding Reception	Sales Rep Kathy Wilson	Category Dinner	

### Site Location

Site Name	Site Address
Holiday Inn Downtown	41 South Main St, Naples, FL 34102

#### Directions

Goodlette Road south to Main Street  
Left on Main  
3.5 miles down on left

### Times and Set-up

Description	Date	Arrival	Delivery	Departure	Guest Cnt
Dinner Buffet	7/6/2009 (Mon)	4:00 pm		12:30 am	210 (Act)

### Food/Service Items

Food/Service Items	Price	Qty	Total
<b>Supreme Buffet</b> <i>includes: three (3) hot entrees, choice of potato, choice of vegetable, choice of two (2) salads, deluxe vegetable and cheese tray, rolls and butter, dessert, coffee or tea</i>	18.95	210	3,979.50
<b>Additional Carving Charge</b>	1.00	210	210.00
<b>Cake Cutting and Serving</b>	50.00	1	50.00
<b>Hors D' Oeuvres Table</b>		1	
<b>12 x 12 Dance Floor</b> <i>includes setup</i>	75.00	1	75.00

Subtotal: \$4,564.50  
Tax: \$319.52  
Service Charge: \$730.32  
Total: \$5,614.34

Paid: \$4,000.00  
Balance: \$1,614.34

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Sales Rep: \_\_\_\_\_

Date: \_\_\_\_\_



# Sales/Catering Contract

**Greg's Soccer Team**  
**6680 Crestview Lane NW**  
**Anchorage, AK 55901**  
**t: (507) 555-1869 - f: (507) 555-1870**

Greg Stubenstein has set up an event - Greg's Soccer Team for Friday, July 16, 2010.  
 If you have any questions on the below information for this event, please contact your event coordinator, Kathy Wilson.

Food & Beverage				Equipment/Miscellaneous			
Food & Beverage	Price	Qty	Total	Equipment/Miscellaneous	Price	Qty	Total
<u>Mid Morning Break · Friday, July 16 · 8:45 am</u>				<u>Mid Morning Break · Friday, July 16 · 8:45 am</u>			
Coffee	18.00	1	18.00	Wood Grain Podium	25.00	1	25.00
Hot Chocolate	21.00	1	21.00	VCR with Monitor	85.00	1	85.00
Soft Drinks and Mineral Water	1.25	20	25.00	Plug-In Outlet Center	3.00	1	3.00
Muffins	18.00	1	18.00	<u>Afternoon Break · Friday, July 16 · 3:00 pm</u>			
Bagels	15.00	1	15.00	Slide Projector	20.00	1	20.00
<u>Lunch · Friday, July 16 · 12:30 pm</u>				Projection Screen	10.00	1	10.00
Chicken Breast Supreme	8.95	15	134.25	<u>After Dinner Drinks · Friday, July 16 · 2:30 am</u>			
Natural Roast of Turkey	8.95	2	17.90	Wireless Microphone	70.00	2	140.00
Lasagna	8.95	3	26.85				
<u>Afternoon Break · Friday, July 16 · 3:00 pm</u>							
Iced tea	0.75	5	3.75				
Soft Drinks	1.25	5	6.25				
Mineral Water	1.50	5	7.50				
Fruit punch	15.00	1	15.00				
Coffee	18.00	1	18.00				
<u>Dinner · Friday, July 16 · 6:00 am</u>							
Supreme Buffet	18.95	20	379.00				
Premium Roast Beef							
Baked Chicken with Stuffing							
Roast Turkey with Stuffing							
Whipped Potatoes with Gravy							
Sweet Baby Carrots							
Pasta Salad							
Tossed Salad with Assorted Dressings							
Chef's Choice Dessert							
Soft Drinks and Mineral Water	1.25	20	25.00				
Fruitopia	1.75	20	35.00				
<u>After Dinner Drinks · Friday, July 16 · 2:30 am</u>							
Iced Tea	0.75	5	3.75				
Soft Drinks	1.25	20	25.00				
Mineral Water	1.25	5	6.25				
Fruit Punch	15.00	1	15.00				
Liquor Punch	25.00	1	25.00				
Champagne Punch	30.00	1	30.00				
Coffee	18.00	1	18.00				



# Sales/Catering Contract

Client/Organization Horizon Business Services	Event Date 6/28/2009 (Sun)	Telephone (941) 261-6617	Fax (941) 263-4164	Event # E00421
Address 1020 Goodlette Road, Ft. Myers, FL 34102		Booking Contact Barbara Jewell	Site Contact Barbara Jewell	Guests 180 (Gtd)

Food & Beverage				Equipment/Miscellaneous			
Food & Beverage	Price	Qty	Total	Equipment/Miscellaneous	Price	Qty	Total
<b>Roast Prime Rib - Served medium, with au jus</b> <i>includes: garden salad with house dressing, vegetable du jour, rolls and butter, dessert, coffee, tea or milk</i>	10.95	95	1,040.25	<b>Chalkboard</b>	10.00	1	10.00
<b>Sliced Roast Beef - Served with whipped potatoes and gravy</b> <i>includes: garden salad with house dressing, vegetable du jour, rolls and butter, dessert, coffee, tea or milk</i>	8.95	105	939.75	<b>Extension Cords</b>	5.00	3	15.00
<b>Brewed Decaffeinated Coffee per gallon</b>	18.00	3	54.00	<b>Projection Screen</b>	10.00	1	10.00
<b>Coffee per gallon</b>	18.00	3	54.00	<b>Slide Projector</b>	20.00	1	20.00
<b>Mineral Water per bottle</b>	1.25	200	250.00	<b>Setup Charge</b>	50.00	1	50.00
<b>Fruitopia each</b>	1.50	200	300.00				

Comments	Venue			
<b>Barbara would like everything setup about an hour before the training starts, so that the training materials can be setup properly before the other people arrive.</b>	Banquet Room	Setup Style	Start	End
	Ocean	Theatre	9:00 am	5:00 pm

## Terms & Conditions

A **\$500.00** cancellation fee will be incurred for any cancellation within **7 days** of event. A **\$100.00** fee will be incurred for any additional setup on the day of the event. I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum which I may sign.

## Financial Information

Subtotal	\$2,743.00	Paid	\$1,676.80
Tax (7%)	\$188.51	Balance	\$1,676.79
Serv Chg (16%)	\$422.08	Next Deposit	\$838.40
Total Value	\$3,353.59	Due Date	5/31/2009





## Culinaire International

Client/Organisation Gustave A. Larson Company	Date de fonction 8/1/2009 (Sat)	Telephone (612) 546-9508	Facsimile (612) 541-0916	Fonction # E00379
Adresse 13200 10th Ave N, Fairbanks, AK 55447		reserve par Mark Kavanagh	Contact du groupe Mark Kavanagh	Couverts 85 (Act)

Cout approximatif par person: \$16.52

## SALLE DE BANQUET

Salle	Mis-en-place	Debut	Fin	Loyer de Salle
Sun-Sea	Rounds	7:45 am	9:45 am	150.00

## MENU ET PRESTATION

Menus/Prestations	Prix	Quantite	Total
<b>Le Buffet des Cieux</b> <i>Comprend: les oeufs brouilles, patisserie fromageres, lard et saucisse, jambon, pomme de terre petit-dejeuner, fruit frais, patisseries maison et assorties, jus de fruit, cafe, the ou lait.</i>	10.95	85	930.75
<b>Projecteur</b>	20.00	1	20.00
<b>Ecran de Projection</b>	10.00	1	10.00

Loyer de Salle	150.00
Frais de Livraison	35.00

Sous-total	\$1,145.75	Paye	\$0.00	Reglement	Credit Card	Numero
Taxe	\$80.20	Balance	\$1,404.47	Type de carte		Approuve
Service	\$178.52			Titulaire		Perime
Value totale	\$1,404.47			Signature		

Une somme de \$200.00 sera prelevee si le banquet est annule dans les 7 jours precedent la reception.

Une somme de \$100.00 sera appliquee si la mise en place est change le jour meme de la fonction.

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Responsable de Banquet: \_\_\_\_\_

Date: \_\_\_\_\_



# In-House BEO

Client/Organization	Gustave A. Larson Company	Event Date	7/31/2009 (Fri)
Party Name	Company Luncheon	Event #	E00378
Address	13200 10th Ave N, Fairbanks, AK 55447	Guests	80 (Act)
Telephone	(612) 546-9508	Booking Contact	Mark Kavanagh
Fax	(612) 541-0916	Site Contact	Mark Kavanagh
Sales Rep	Roxanne M. Mc Namer	Theme	Meeting

## SITE INFO

Site Name	Site Address
Cambier Park	1252 Gulf Shore Blvd, Naples, FL 34102

### Directions

Exit 16 off of route 75 - (right off ramp) - Pine Ridge road for 5 miles - South (left) on route 41 - stay on for 4.5 miles  
 - Right on Banyon (west) - Right on Gulf Shore Blvd (1.1 miles) - Park's on the left side

## ROOM INFO

Date	Description	Arrival	Start	Staff In	Serving	Departure	Type
7/31/2009 (Fri)	Luncheon Served	7:00 am	7:45 am		8:00 am	10:30 am	

## Food/Service Item

Food/Service Items	Qty
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### **The Skyway Buffet**

85

*includes: fluffy scrambled eggs, cheese blintzes, bacon and sausage patties, sliced ham, hashbrown potatoes, fresh fruit, cinnamon rolls, bagels and assorted pastries, chilled fruit juice, coffee, tea or milk*

## Ingredients

(85) The Skyway

Ingredients		
Eggs	(255) Each	(255) Each
Cheese blintze	(85) Each	(85) Each
Bacon Strips	(170) Solid Oz s	(10.75) Pounds
Sausage	(85) Each	(85) Each
Ham	(170) Solid Oz s	(10.75) Pounds
Hashbrown potatoes	(170) Solid Oz s	(10.75) Pounds
Fresh Fruit	(255) Solid Oz s	(16) Pounds
Cinnamon Roll	(85) Each	(85) Each
Bagel	(85) Each	(85) Each
Assorted pastries	(85) Each	(85) Each
Fruit juice	(425) Liquid Oz s	(3.25) Gallons
Coffee	(425) Solid Oz s	(26.5) Pounds
Tea	(425) Solid Oz s	(26.5) Pounds
Milk	(425) Liquid Oz s	(3.25) Gallons



Client/Organization P S S	Event Date 8/18/2009 (Tue)	Telephone (612) 559-3333	Fax (612) 559-5631	Event # E00467
Address 4155 Berkshire Lane, Anchorage, AK 55446		Booking Contact Juli Hipp	Site Contact Juli Hipp	Guests 5 (Act)

Food & Beverage	Equipment/Miscellaneous
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Food & Beverage	Qty	Equipment/Miscellaneous	Qty
King Crab Legs	5	Projection Screen	1
Hot Bread Sticks With Marinara And	1	Flip Chart with Markers	1
Parmesan Cheese		Slide Projector	1
Chardonnay - Bottle	1	Microphone	1
White Zinfandel - Carafe	1	Plug-In Outlet Center	2

Comments	Venue
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<u>Luncheon Served - Tuesday, August 18 - 11:00 am</u>	Banquet Room	Setup Style	Start	End
The meeting will have more guests than the luncheon. Make sure guests are on the list for the luncheon before being seated.	Sand	Banquet	11:00 am	1:00 pm
	Sun	Classroom	8:00 am	4:00 pm

Notes
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**Extra Chairs will be needed for the meeting.**



# BANQUET EVENTS ORDER

Tentative

Booked: 8/1/2009

Revised: 8/12/2008

Client/Organization American Family Insurance	Event Date 8/11/2009 (Tue)	Telephone (612) 420-9242	Fax (612) 420-9252	Event # E00286
Address 6900 Wedgewood Rd., Fairbanks, AK 55459		Booking Contact Donna Lucarelli	Site Contact Michelle Wainscott	Guests 50 (Act)
Party Name Corporate Luncheon	Sales Rep Jo Ann Mulnix	Theme Meeting	Category Lunch	

## Venue

Banquet Room	Setup Style	Start	End	Serving	Description
Sea	Rounds	8:00 am	11:30 am	8:30 am	Luncheon Served

## Food/Service Items

Food/Service Items	Qty
<b>The Skyway Buffet</b>	50
<i>includes: fluffy scrambled eggs, cheese blintzes, bacon and sausage patties, sliced ham, hashbrown potatoes, fresh fruit, cinnamon rolls, bagels and assorted pastries, chilled fruit juice, coffee, tea or milk</i>	
<b>Room Charge</b>	1
<b>Microphone</b>	1
<b>Wood Grain Podium</b>	1

## Ingredients

(50) The Skyway

Ingredients			
Eggs	(150) Each	(150) Each	
Cheese blintze	(50) Each	(50) Each	
Bacon Strips	(100) Solid Oz s	(6.25) Pounds	
Sausage	(50) Each	(50) Each	
Ham	(100) Solid Oz s	(6.25) Pounds	
Hashbrown potatoes	(100) Solid Oz s	(6.25) Pounds	
Fresh Fruit	(150) Solid Oz s	(9.5) Pounds	
Cinnamon Roll	(50) Each	(50) Each	
Bagel	(50) Each	(50) Each	
Assorted pastries	(50) Each	(50) Each	
Fruit juice	(250) Liquid Oz s	(2) Gallons	
Coffee	(250) Solid Oz s	(15.75) Pounds	
Tea	(250) Solid Oz s	(15.75) Pounds	
Milk	(250) Liquid Oz s	(2) Gallons	

(1) Room Charge

(1) Microphone

(1) Podium

## Staffing Instructions

Set tables with pencils and pads.



**American Family Insurance**

6900 Wedgewood Rd.

Fairbanks, AK 55459

# ***Invoice***

*Event held on Tuesday, August 11, 2009*

50	The Skyway @ 10.95	\$547.50
1	Room Charge @ 75.00	\$75.00
1	Microphone @ 5.00	\$5.00
<hr/>		
	Subtotal	\$627.50
16%	Serv Chg	\$87.60
7%	Taxes	\$38.68
	Total	\$753.78
<hr/>		
	Paid	\$350.00
	Balance	\$403.78

Please remit the "Total Balance Due" within **30 days** of the Event Date Address all  
correspondences to Jo Ann Mulnix.

Thank you for this opportunity to serve you.

# BON APPÉTIT

Client/Organization MSUS/PALS	Event Date 7/16/2009 (Thu)	Telephone (507) 389-5784	Fax (507) 389-5488	Event # E00373
Address 10 Main Street, Fairbanks, AK 56002-8400		Booking Contact Trudy	Site Contact Trudy	Guests 20 (Act)
Party Name Company Luncheon	Sales Rep Jo Ann Mulnix	Theme Meeting	Category Lunch	

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	\$155.50	\$67.25	\$0.00	\$63.00	\$0.00	\$125.00	\$100.00	\$510.75
Serv Chg	\$24.88	\$10.76	\$0.00	\$4.80	\$0.00	\$20.00	\$16.00	\$76.44
Tax	\$18.66	\$8.07	\$0.00	\$7.56	\$0.00	\$15.00	\$12.00	\$61.29
Total	\$199.04	\$86.08	\$0.00	\$75.36	\$0.00	\$160.00	\$128.00	\$648.48

Paid	\$0.00
Balance	\$648.48

## Tax Breakdown

GST	\$30.64
PST	\$20.43
SST	\$10.22
Total	\$61.29

**Gustave A. Larson Company**

13200 10th Ave N  
Fairbanks, AK 55447

**Invoice**

**Event held on Wednesday, July 29, 2009**

	Subtotal	\$1,210.75
16%	Serv Chg	\$188.92
7%	Taxes	\$84.75
	Total	\$1,484.42
<hr/>		
	Paid	\$100.00
	Balance	\$1,384.42

Please remit the "Total Balance Due" within **30 days** of the Event Date Address all  
correspondences to Roxanne M. Mc Namer.  
Thank you for this opportunity to serve you.



# Billing Statement

Client/Organization Greg's Soccer Team	Telephone (507) 555-1869	Fax (507) 555-1870
Address 6680 Crestview Lane NW, Anchorage, AK 55901	Sales Rep Kathy Wilson	Category Sport

## Events

Event #	Event Date	Party Name	Subtotal	Serv Chg	Tax	Total	Paid	Balance
E00459	8/18/2009 - Tue	Greg's Soccer Team	384.00	44.64	26.88	455.52	0.00	455.52
E00460	8/20/2009 - Thu	Greg's Soccer Team	210.00	15.52	14.70	240.22	0.00	240.22

## Guestroom Bookings

Log #	Dates	Group Name	Subtotal	Serv Chg	Tax	Total	Paid	Balance
R00007	8/16/2010 - 8/20/2010		2,000.00	0.00	240.00	2,240.00	0.00	2,240.00

<b>Totals</b>			<b>2,594.00</b>	<b>60.16</b>	<b>281.58</b>	<b>2,935.74</b>	<b>0.00</b>	<b>2,935.74</b>
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Total Balance On Account: **2,935.74**